

**REGULAR BOARD OF TRUSTEES MEETING MINUTES
LOCKPORT HEIGHTS SANITARY DISTRICT
MEETING HELD VIA ZOOM
16611 W. 147th PL. LOCKPORT, IL 60441
ON
January 29th, 2024**

The regular Trustees meeting opened at 5:09 p.m. by Trustee Jim Gorecki. Present in person were Trustees Jim Gorecki and Dan Motes with Mike Marovich and Calab Apker attending via Zoom. Trustee Kuzma was absent. No public in attendance in person or via zoom and no emails from the public.

Motion by Jim Gorecki to approve the December 18, 2023, minutes second by Dan Motes, voice vote, all in favor motion approved by a vote of two ayes and zero nay.

Treasurer's Report –

JANUARY 26 2024			
ENDING DECEMBER 2023 STATEMENT			
US BANK CHECKING 3321	12/31/2023	\$	4,801.11
US BANK MMA 3248	12/31/2023	\$	28,421.07
RESTRICTED RESERVE 7822	12/31/2023	\$	21,138.93
ILL FUNDS 0658	12/31/2023	\$	187,964.26
FINAL BALANCE		\$	242,325.37
FUND TRANSFERS		OUT	IN
US BANK CHK3321			
US BANK MMA3248			
RESTRICTED RESERVE 7822			
ILL FUNDS 0658			
TOTAL		\$	-
Account Balances - 1/26/2024			
US BANK CHK		\$	3,931.65
US BANK MM 3248		\$	44,489.90
RESTRICTED RESERVE 7822		\$	21,139.79
ILL FUNDS 0658		\$	187,964.26
TOTAL		\$	257,525.60
JANUARY BILLS			\$51,057.23

Motion by Jim Gorecki to accept the treasurer's report as presented second by Dan Motes. Roll call vote, Dan Motes - yes, Jim Kuzma - Absent, Jim Gorecki - yes motion approved by a vote of two ayes and zero nay.

Bills for the District –

	Trustee salary for January	\$350.00	
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	Burns & McDonnell - Invoice 162379-2 (ARPA design)	\$30,939.50	
	Chicago Tribune Publishing	\$36.00	
	Suite Edge	\$99.00	
	JK Technology Solutions	\$58.00	
	Hiskies Dillner(Invoice 19878)	\$157.50	
	Homer Township (remainder of CDBG project)	\$18,013.92	
	Credit Card payment	\$449.55	
	Federal taxes	\$205.00	
	Illinois Taxes	\$48.76	
	TOTAL BILLS FOR JANUARY 2024	\$51,057.23	
	Credit Card Breakdown		
	Xfinity Mobile (December)	\$97.92	
	Zoom subscription	\$149.90	
	Comcast (Internet Bill for December)	\$139.95	
	Google (gmail account payment for December)	\$18.00	
	Google (gmail account payment)	\$18.00	
	Amazon	\$12.83	
	Amazon	\$12.95	

Motion by Jim Gorecki to pay the bills as presented second by Dan Motes, roll call vote, Dan Motes - yes, Jim Gorecki – yes, Jim Kuzma – absent. Motion approved by a vote of two ayes and zero nay.

Jim Gorecki made a motion to transfer \$30,000 from the Illinois Fund account to the 3321-checking account for bill payments. Motion seconded by Dan Motes, roll call vote, Dan Motes - yes, Jim Gorecki – yes, Jim Kuzma – absent. Motion approved by a vote of two ayes and zero nay.

Dan Motes contacted Xfinity regarding the cost of the mobile phone plans for the trustees based on usage of the phones versus cost. Trustees agreed to reduce the plan to 1GHz of data per line for a cost of \$15 per. Cost savings to the district will be approximately \$45 per month and will continue to be monitored.

Old Business:

CDBG 2021-22 – Final pay request #6 was presented by Benchmark requesting payment. Homer Township notified LHSD that the District was short the \$18,013.92 to complete the pay request. This figure brings the balance to Homer Township to the 10% retainer balance (\$121k) in the contract. The payment will not be issued to Benchmark until we get confirmation of the bond in the same dollar value. Again, the District is doing this as a courtesy to both Homer Township and Benchmark in place of holding the payment until November. Jim Gorecki will work with V3 and the Homer Township to get the bond secured before payment is issued to the contractor.

Dan Motes made a motion to issue the \$18,013.92 payment to Homer Township to complete the retainer balance with the final pay request #6 not to be paid until the bond is secured. Motion seconded by Jim Gorecki, roll call vote, Dan Motes - yes, Jim Gorecki – yes, Jim Kuzma – absent. Motion approved by a vote of two ayes and zero nay.

Jim Gorecki made a motion to the final pay request #6 based on V3 engineer's approval. Motion seconded by Dan Motes, roll call vote, Dan Motes - yes, Jim Gorecki – yes, Jim Kuzma – absent. Motion approved by a vote of two ayes and zero nay.

ARPA Project – Calab Apker advised that the preliminary design work was just sent prior to our meeting. We will be reviewing for the February meeting. Final hydrant locations and drawings will be submitted to IDOT for permitting. The current plan is to be going out to bid in March depending on the permits. A water main drawing adjacent to the water tower was presented to see if we can locate any additional details on the water mains on the property from the well head to the tower and out. Jim Gorecki said he would research. The plan is to send out a separate bid for the water tower demolition in the same notice as the water main work. Caleb will look into the engineering costs being paid through ARPA funds (or District responsibility). Will ask Mike Marovich to make one last attempt to contact the bar property owner about an easement to the south of the building to avoid working in the intersection areas. Need to provide any contact information we have to Mike.

IGA – Scott Green tried to contact Dan – probably to inquire about the protection plan for the well. We have agreed that is a no since the well is being capped. No actions or contacts from the city to move the gates to the treatment plant area. No dates provided for the next IGA meeting.

New Business:

AFR Reporting – We were contacted by the Comptroller's Office that we were delinquent on submitting our AFR and that there were many inaccuracies in the prior filing. This was the first notice we have received based on my emails. Contacted them about an extension and access. Need to work with Dan to get the Quicken reports for June 2023 so we can fill out the reports. Will report back on results at the February meeting.

Economic Interest Statement Notification – sent to Mike and he submitted the Trustee information to Will County. Look out for contacts from the county and remember to complete the SEI form.

Steve Weber submitted the District W-2s, quarterly taxes, annual taxes and his bills. Will add to February bills to pay.

Public Comments – None submitted, no email requests and no public in person or via Zoom.

Adjournment - Motion by Dan Motes to adjourn second by Jim Gorecki, voice vote, all in favor motion approved. Meeting adjourned at 5:50 p.m.

James Kuzma
LHSD Secretary